

COVID UPDATE

MESSAGE FROM THE ASSISTANT CEO / HR DIRECTOR

Human Resources wishes for every member of the County family to stay healthy and safe. We will be providing regular updates to our County employees to keep everyone informed as to the latest guidance and recommendations regarding COVID-19 in the workplace.

On April 4, 2020, an Order of the Health Officer for the County of Riverside and of the County Executive Officer as Director of Emergency Services (Order) was issued. The April 4, 2020 Order provides for very specific changes in the protocols that we all must comply with both at work and off duty. The Order is attached for your convenience, as well as the accompanying Press Release.

Please see below for how the April 4, 2020 Order affects you.

First, it is required, that all employees wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiter, or other fabric face coverings to reduce the spread of COVID-19 anytime you leave your home and while you are at work. The fabric face coverings should cover your nose and mouth to prevent the spray from a cough or sneeze and to reduce the transmission of COVID-19.

Employees are responsible for obtaining and maintaining their own face coverings. Additionally, you may wish to make a face covering from a

pattern you may find on the internet. Your fabric face covering, regardless of whether it's a scarf, neck gaiter, homemade, or bandana should be changed and/or washed daily.

You must be able to safely perform the regular duties of your assigned position while wearing the face covering.

The fabric face covering should be in a work-appropriate print. We ask that each employee use his/her best judgment. Examples of inappropriate fabric include, but are not limited to, fabric with inappropriate messages and/or artwork.

Employees who are not performing healthcare, first responder services or have been directed to wear Personal Protective Equipment (PPE) in the course of their duties are discouraged from the use of certified PPE. Currently, there is a shortage of necessary PPE medical supplies and the shortage is so concerning that our County Public Health Officer has asked for donations of N95 masks, PPE, and other medical equipment.

AGAIN, it is required, that employees wear a face covering to work. Please use your best judgment as to the face covering that you wear and if you have any questions, direct them to your supervisor.

Second, there is no more rule of 10 in a group, instead no one is permitted to gather, with the exception for essential businesses, people who reside in the same residence, and operations at airports and/or public transportation. Essential businesses include healthcare offices, grocery stores or gas stations. However, these businesses must use social distancing measures to keep clients and customers six feet apart and all employees must now wear face coverings.

The County of Riverside is an essential business and as such employees who report to the County workplaces must engage in social distancing in all activities while at work, such as meetings, break room activities, use of the restroom, etc.

Third, stay at home when not at work. The Order states that we are to stay at home or at our place of residence, except for getting groceries or gas, or to perform essential services. The work of the County is an essential service.

Thank you for your service and your assistance in keeping both yourself and others safer.


BRENDA DIEDERICHS



April 4, 2020

Riverside County
NEWS RELEASE

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Riverside County Public Health Officer orders public to stay home and cover face when leaving

In response to the rapidly rising number of COVID-19 cases, Riverside County Public Health Officer Dr. Cameron Kaiser today ordered that no gatherings of any number of people may take place outside of family members residing in the same home.

Dr. Kaiser also ordered everyone to wear a face covering when leaving home, including essential workers. Face coverings can be bandanas, scarves, neck gaiters or other clothing that does not have visible holes. Residents should not purchase N95 or surgical masks, as these limited resources are needed for the healthcare community and first responders.

"While more and more Riverside County residents are getting COVID-19, not everybody's getting the message," said Dr. Cameron Kaiser, Riverside County public health officer. "It started with staying home, social distance and covering your face. But now we change from saying that you should to saying that you must."

The purpose of this order is to encourage compliance with these important measures that have been implemented to flatten the curve. Pursuant to this order, law enforcement agencies

throughout the county have the authority to enforce these orders as they deem necessary. This order runs through April 30.

“We have already lost two of our deputies to this virus. I am asking all of you to honor them by staying at home,” said Sheriff Chad Bianco.

The no gathering order does not apply to essential businesses, including healthcare offices, grocery stores or gas stations. However, these businesses must use social distancing measures to keep clients and customers six feet apart and all employees must now wear face coverings.

All churches, temples, synagogues, mosques and other houses of worship are prohibited from all in-person gatherings, this includes drive-in religious services.

“Palm Sunday, Passover and Easter are sacred days. The best way to practice our love for God is loving our fellow neighbor. That means staying home and observing the holidays at home,” said Board Chair V. Manuel Perez, Fourth District Supervisor. “I also want to thank Sheriff Bianco and all our law enforcement partners for their dedicated service during this pandemic and for enforcing these orders to keep our residents and essential workers safe.”

These orders are made in conjunction with the governor’s stay at home order issued on March 19, as well as Dr. Kaiser’s latest school closure order issued on April 1, latest short-term rental order issued on April 2 and the golf course closure order issued on April 2.

As of April 4, Riverside County has 665 confirmed cases, 18 deaths and 60 recoveries. Earlier this week, Kaiser recommended face coverings for anyone when they leave home.

Residents should not call 9-1-1 to report groups of people who are not at an essential business. 9-1-1 must remain open for emergencies only.

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**ORDER OF THE HEALTH OFFICER FOR THE COUNTY OF RIVERSIDE AND OF
THE COUNTY EXECUTIVE OFFICER AS DIRECTOR OF EMERGENCY SERVICES**

DATE OF ORDER: APRIL 4, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a crime punishable by fine, imprisonment, or both. Violators are also subject to civil enforcement actions including civil penalties of up to \$1,000 per violation per day, injunctive relief, and attorneys' fees and costs. (Penal Code section 19; Government Code sections 8665 and 25132; Health and Safety Code section 120295; County Ordinances 533 and 556.)

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101030, 101040, 101085, AND 120175, TITLE 17 CALIFORNIA CODE OF REGULATIONS SECTION 2501, ARTICLE XI OF THE CALIFORNIA CONSTITUTION; CALIFORNIA GOVERNMENT CODE SECTIONS 8610, 8630, 8634, AND 8665; AND RIVERSIDE COUNTY CODE SECTIONS 442 AND 533.6, THE HEALTH OFFICER OF THE COUNTY OF RIVERSIDE ("HEALTH OFFICER") ORDERS:

Effective 12:00 a.m. on Sunday, April 5, 2020, and continuing through April 30, 2020, pending further Order of the Public Health Officer, the following will be in effect for the County of Riverside (hereinafter the "County"):

1. Executive Order N-33-20 issued by the Governor of the State of California ("Executive Order") (available at: <https://covid19.ca.gov/img/Executive-Order-N-33-20.pdf>) ordered all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations of sectors designated in the document available at: <https://covid19.ca.gov/img/EssentialCriticalInfrastructureWorkers.pdf>) as updated by the State Public Health Officer ("Essential Workers"). This also includes all orders of the State Public Health Officer.

In conformance with, and where not superseded by the Executive Order, this Order additionally specifies and orders as follows:

- a. All public or private "gatherings," as defined in section 2 below, within the jurisdiction of the Public Health Officer of the County of Riverside are prohibited, regardless of venue or size.
- b. This Order does not apply to courts of law, medical providers, public utilities, critical county, city, and special district operations, critical school operations such as nutrition programs, logistics/distribution centers, congregate living settings, daycare and child care, shelters, public transportation, airport travel, or necessary shopping at fuel stations, stores or malls. However, these settings are instructed to observe all applicable state and federal guidelines for infection control.

- c. All essential businesses that remain in operation in accordance with the Order shall follow the Social Distancing and Infection Control Guidelines published by the CDC and California Department of Public Health. All essential businesses must ensure all required measures are implemented and must identify and require measures necessary to implement social distancing are implemented at each facility that will ensure social distancing and sanitation at that particular facility. If the measures identified and implemented are not effective in maintaining proper social distancing and sanitation, additional measures shall be identified and implemented or the facility shall be closed.
- d. All persons, including Essential Workers shall wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiter, or other fabric face coverings. All persons, including Essential Workers are discouraged from using Personal Protective Equipment (PPE), such as N95 masks, for **non-medical reasons**.
- e. All bars, adult entertainment establishments, and other business establishments that serve alcohol and do not serve food shall be and shall remain closed.
- f. All restaurants and other business establishments that serve food shall close all on-site dining. All food served shall be by delivery, or through pick-up or drive thru. Social distancing shall be required for persons picking up food on site.
- g. All gyms and fitness centers shall be and shall remain closed.
- h. All essential businesses shall make every effort to use telecommuting for its workforce.
- i. Government entities shall enforce social distancing requirements at all parks and trails. If a government entity is unable to enforce social distancing at a park or trail, it shall be closed to the public. Parking lots at all parks and/or trails shall be closed and shall be accessible only by members of the public within walking distance of the parks and/or trails. Said parks and/or trails shall be used solely for walking, hiking, equestrian or bicycle riding. The public shall not congregate or participate in group sporting activities at such parks and/or trails.
- j. As outlined in the Public Health Officer's Order of April 2, 2020, all public and private golf courses are closed for play. Golf Clubs may allow members to walk the course solely for exercise. Golf Clubs that provide food services may continue to do so by delivery or through pick-up. Social distancing shall be required for persons picking up food on site and using a course for walking.
- k. As outlined in the Health Officer's Amended Order of April 1, 2020, all schools within the jurisdiction of the Public Health Officer of the County of Riverside

including, but not limited to, all preschools, K-12 public, private and charter schools, community colleges, public, private, nonprofit, and for-profit colleges and universities shall remain closed through June 19, 2020, pending further Order of the Public Health Officer. This closure shall be understood to prohibit any activity where students, staff, parents, or members of the public gather on the school campus, including but not limited to: formal instruction; classes; laboratory sessions; tutoring; meeting; sporting events; or other extracurricular activities. Parents of school-aged minor children shall take steps to ensure children are not participating in activities prohibited by this Order, or the Executive Order, and that social distancing requirements are practiced at all times.

Individual school districts and educational institutions shall continue to have the discretion to determine the minimum essential personnel as required to support critical functions within those districts and institutions such as federal food service programs, security, and necessary maintenance.

This order shall not affect on-campus housing, dormitories or other congregate living arrangements, or staffing required to maintain and operate them.

1. Daycare and childcare facilities shall continue to operate under the following mandatory conditions: (1) Childcare must be carried out in stable groups of 10 or fewer ("stable" means that the same 10 or fewer children are in the same group each day); (2) Children shall not change from one group to another; (3) If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other; and (4) Childcare providers shall remain solely with one group of children.
- m. A strong recommendation is made that all persons who are 65 years old or older, have a chronic underlying condition, or have a compromised immune system self-quarantine themselves at home.
- n. "Non-essential personnel," as defined in section 2(c) below, are prohibited from entry into any hospital or long-term care facility.

All essential personnel who show any potential signs or symptoms of COVID-19 shall be strictly prohibited from entry into hospitals or long-term care facilities.

- o. Hospitals and healthcare providers shall take measures to preserve and prioritize resources including delaying non-emergent or elective surgeries or procedures where feasible.
- p. As outlined in the Health Officer's Order of April 3, 2020, all labs that perform COVID-19 testing for Riverside County clients, including but not limited to Kaiser

Permanente; LabCorp, Quest Diagnostics, and labs operated by hospitals across the County of Riverside, shall continue to share COVID-19 orders and results with demographics with Manifest Medex (MX) to create a countywide COVID-19 dashboard to include information regarding tests performed, both pending and resulted, and occurrences by age, gender, and geographical location. Orders and results with demographics shall be shared either through electronic interfaces (preferred) or via electronic file transfers updated on at least a daily basis.

- q. All persons arriving in the county from international locations identified on the Centers for Disease Control and Prevention (CDC) Warning Level 2 or 3 Travel Advisory (available at: <https://wwwnc.cdc.gov/travel/notices>) shall be subject to 14-day home quarantine, self-monitoring.
- r. A strong recommendation is made for persons exhibiting mild to moderate symptoms of COVID-19 to self-isolate themselves in their place of residence unless seeking medical treatment. A guide to symptoms is found here: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

2. For purposes of this Order:

- a. "Gathering" is any event or convening that brings together people in a single room or single space at the same time, including, but not limited to, an auditorium, stadium, arena, theater, church, casino, conference room, meeting hall, cafeteria, drive-in theater, parking lot, or any other indoor or outdoor space used for any non-essential purpose including, but not limited to, movies, church services, swap meets, etc. A gathering does not include:
 - i. A convening of persons who reside in the same residence.
 - ii. Operations at airports and/or public transportation.
 - iii. Operations at essential businesses included in the designated sectors referenced in section 1 above, where many people are present but are able to practice social distancing.
 - iv. Funerals and burial services may proceed with not more than 10 persons present. Funerals and burial services must be conducted in strict compliance with social distancing requirements.
- b. "Long term care facility" is a facility serving adults that require assistance with activities of daily living, including a skilled nursing facility, and that is licensed by the California Department of Community Care and Licensing, or the California Department of Public Health.
- c. "Non-essential personnel" for the purpose of section 1 above, are employees, contractors, or members of the public who do not perform treatment, maintenance,

support, or administrative tasks deemed essential to the healthcare mission of the long term care facility or hospital. Non-essential personnel do not include first responders, nor State, federal, or local officials, investigators, or medical personnel carrying out lawful duties. Entry of visitors to hospitals and long-term care facilities are allowed upon the approval of the facility's director, or designee, for the purpose of allowing family and friends to visit a resident such as in an end of life situation, to allow parents or guardians to visit a child who is a patient, or any other circumstances deemed appropriate by the facility director, or designee, and where appropriate precautions by the facility that follow federal, State, and local public health guidance regarding COVID-19 are followed.

- d. "Social distancing" is maintaining a six-foot separation from all persons except for household members and medical providers with the appropriate personal protection equipment.
3. This Order shall be effective immediately and will remain in effect until **April 30, 2020**, pending further Order of the Public Health Officer. To the extent that any conflict shall arise, this Order supersedes the prior Orders of the Public Health Officer concerning public gatherings, including those issued on March 12, 2020 and March 16, 2020.
 4. This Order is issued as a result of the worldwide pandemic of COVID-19 disease, also known as "novel coronavirus," which has infected over one million individuals worldwide in over 180 countries and is implicated in over 50,000 worldwide deaths, including over 600 cases and 15 deaths in Riverside County. These numbers increase significantly every day.
 5. This Order is issued based on evidence of increasing transmission of COVID-19 both within the County of Riverside and worldwide, scientific evidence regarding the most effective approach to slow transmission of communicable diseases generally and COVID-19 specifically, as well as best practices as currently known and available to protect the public from the risk of spread of or exposure to COVID-19.
 6. This Order is intended to reduce the likelihood of exposure to COVID-19, thereby slowing the spread of COVID-19 in communities worldwide. This Order is issued to prevent circumstances often present in gatherings that may exacerbate the spread of COVID-19, such as: 1) the increased likelihood that gatherings will attract people from a broad geographic area; 2) the prolonged time period in which large numbers of people are in close proximity; 3) the difficulty in tracing exposure when large numbers of people attend a single event or are at a single location; and 4) the inability to ensure that such persons follow adequate hygienic practices.
 7. This Order is intended to address the strain upon the health care system from the effects of the COVID-19 virus. Similarly, this Order is intended to reduce the likelihood of exposure to COVID-19, thereby slowing the spread of COVID-19 in communities worldwide.

8. This Order is issued in accordance with, and incorporates by reference, the: March 4, 2020 Proclamation of a State Emergency issued by Governor Gavin Newsom; the March 8, 2020 Declaration of Local Health Emergency based on an imminent and proximate threat to public health from the introduction of novel COVID-19 in Riverside County; the March 10, 2020 Resolution of the Board of Supervisors of the County of Riverside proclaiming the existence of a Local Emergency in the County of Riverside regarding COVID-19; the March 10, 2020 Resolution of the Board of Supervisors of the County of Riverside ratifying and extending the Declaration of Local Health Emergency due to COVID-19; the guidance issued on March 11, 2020 by the California Department of Public Health regarding large gatherings of 250 people or more; Governor Gavin Newsom's Executive Order N-25-20 of March 12, 2020 preparing the State to commandeer hotels and other places of temporary residence, medical facilities, and other facilities that are suitable as places of temporary residence or medical facilities as necessary for quarantining, isolating or treating individuals who test positive for COVID-19 or who have had a high-risk exposure and are thought to be in the incubation period; the guidance issued on March 15, 2020 by the Centers for Disease Control and Prevention, the California Department of Public Health, and other public health officials through the United States and around the world recommending the cancellation of gatherings involving more than fifty (50) or more persons in a single space at the same time; the March 16, 2020 order of the Public Health Officer prohibiting all gatherings with expected presence above ten (10) individuals; Governor Newsom's Executive Order N-33-20 of March 19, 2020 ordering all persons to stay at home to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19; Governor Newsom's Executive Order N-35-20 giving the state the ability to increase the health care capacity in clinics, mobile health care units and adult day health care facilities and allowing local governments more flexibility to utilize the skills of retired employees in order to meet the COVID-19 surge; and Governor Newsom's Executive Order N-39-20 intended to expand the health care workforce and recruit health care professionals to address the COVID-19 surge. The Governor and the County Public Health Officer continue to issue COVID-19-related orders to mitigate the public health crisis.
9. This Order comes after the release of substantial guidance from the Health Officer, the California Department of Public Health, the Centers for Disease Control and Prevention, and other public health officials throughout the United States and around the world, including but not limited to, the Centers for Disease Control and Prevention's "Interim Additional Guidance for Infection Prevention and Control for Patients with Suspected or Confirmed COVID-19 in Nursing Homes" and the California Department of Public Health Face Covering Guidance issued on April 1, 2020.
10. This Order is made in accordance with all applicable State and Federal laws, including but not limited to: Health and Safety Code sections 101030, et seq.; Health and Safety Code sections 120100, et seq.; and Title 17 of the California Code of Regulations section 2501. More specifically, Health and Safety Code section 120175.5(b) which provides that all

governmental entities in the county shall take necessary measures within the governmental entity's control to ensure compliance with this Order and to disseminate this Order to venues or locations within the entity's jurisdiction where gatherings may occur.

11. Violation of this Order is subject to fine, imprisonment, or both. (Penal Code section 19; Government Code sections 8665 and 25132; Health and Safety Code section 120295; County Ordinances 533 and 556.)
12. To the extent necessary, pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and all Chiefs of Police in the County ensure compliance with and enforcement of this Order.
13. Copies of this Order shall promptly be: (1) made available at the County of Riverside Health Administration office located at 4065 County Circle Drive, Riverside, CA 92503; (2) posted on the County of Riverside Public Health Department's website (rivcoph.org); and (3) provided to any member of the public requesting a copy of this Order.

IT IS SO ORDERED:

A handwritten signature in blue ink, appearing to read 'C. Kaiser', is written over a horizontal line.

Dr. Cameron Kaiser, MD, MPH, FAAFP
Public Health Officer
County of Riverside

Dated: April 4, 2020

EMERGENCY REGULATIONS

As Director of Emergency Services for the County of Riverside, I am authorized to promulgate regulations for the protection for life and property pursuant to Government Code section 8634 and Riverside County Ordinances 442 and 533. The following shall be in effect for the duration of the County of Riverside Health Officer's Order issued above which is incorporated in its entirety by reference:

The County of Riverside Health Officer's Order shall be promulgated as a regulation for the protection of life and property.

Any person who violates or refuses or willfully neglects to obey this regulation is subject to civil enforcement actions, including civil penalties of up to \$1,000 per violation per day, injunctive relief, and attorneys' fees and costs, imprisonment, or both, pursuant to Government Code section 8665.



George Johnson
County Executive Officer
Director of Emergency Services
County of Riverside

Dated: April 4, 2020

Approved as to form and legality:



Gregory P. Priamos
County Counsel
County of Riverside

Dated: April 4, 2020