



MONTHLY MILEAGE LOG

County Vehicle Program – Commuter Services, Human Resources Department

PER POLICY, FULLY COMPLETE THIS LOG, THEN SCAN/EMAIL TO ICOMMUTE@RIVCO.ORG OR FAX 951/955-1181 NO LATER THAN THE 5TH DAY OF THE FOLLOWING MONTH. REMEMBER TO KEEP TRACK OF YOUR DAILY MILEAGE USAGE, EVEN IF THE GROUP IS IN A LOANER/RENTAL VEHICLE.

UNIT #: 123 CV #: 18765 ZONE: H2 AUTHORIZED MILEAGE: 41 - 60 (Round Trip Miles Per Day)
 ORIGINATION: CORONA DESTINATION: RIVERSIDE/DOWNTOWN

JANUARY 2023	MORNING ODOMETER	EVENING ODOMETER	TOTAL MILES DRIVEN	# PEOPLE (AM ONLY)	COMMENTS (FUELING, DETOURS, LOANERS, ETC.)	INITIALS
2 Monday						
3 Tuesday	138120	138164	44	4	FUEL	PT
4 Wednesday	138164	138207	43	4		PT
5 Thursday						
6 Friday	138207	138247	40	2		PT
9 Monday						
10 Tuesday	138247	138291	44	4	FUEL	PT
11 Wednesday	138291 138311	66701 66724	20/23=43	4	LOANER RECEIVED	SS
12 Thursday	66724 66747	138306 138326	23/20=43	4	LOANER RETURNED	SS
13 Friday						
16 Holiday						
17 Tuesday						
18 Wednesday	138326	138370	44	4	FUEL	SS
19 Thursday	138370	138413	43	4		SS
20 Friday	138413	138454	41	3		SD
23 Monday	138454	138494	40	2		PT
24 Tuesday	138494	138538	44	4	FUEL	SS
25 Wednesday	138538	138581	43	4		SS
26 Thursday	138581	138621	40	2		PT
27 Friday	138621	138664	43	4		PT
30 Monday						
31 Tuesday	138664	138708	44	4	FUEL	SS

Has the group been provided with a loaner/rental vehicle this month? YES NO

If Yes, Unit #: 18123 Date the loaner/rental was acquired: 01.11.2023 Date the loaner/rental was returned: 01.12.2022

What was the reason the group was provided with a loaner/rental? PM SERVICE