

Online County New Employee Orientation

Welcome to the County family! Riverside County is the 4th most populous County in the State of California and the 10th most populous in the nation. Riverside County is comprised of over 40 dynamic departments, spanning from Eastvale to Blythe.

During your online New Employee Orientation (or NEO), you will learn more about the unique history and structure of Riverside County, as well as many of the resources and programs that are available to County employees.

What you need to know about this interactive online course:

- You will receive an e-mail from our Learning Management System (LMS) within 1 to 2 weeks of starting your new position, which contains instructions and a link to access your online NEO session.
- From start to finish, the training is approximately four (4) hours long.
- Completion of this NEO is mandatory for all new hires joining the County.
- Your NEO session should be completed during regular working hours and is not to be completed on your own time.
- Time will be provided for you to complete this task during normal working hours. Please reach out to your manager or supervisor to discuss time to complete course.
- It is highly recommended that all four hours of this course be completed in one sitting, to lessen the chance of technical difficulties that may occur.
- Please note: If completing the course while telecommuting, you should not be signed in to the County's VPN as it may cause the course to time out.
- Most importantly..... Have fun learning about Riverside County!

Should you have any questions while completing your NEO session, please feel free to reach out to our Learning & Organizational Development team using the contact information below. We would be happy to assist!

Thank you, and welcome aboard!

Human Resources Department
Learning & Organizational Development Team
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