

EMPLOYEE COMMUNICATIONS UNDER THE INJURY AND ILLNESS PREVENTION STANDARD

Notice to Employees:

This place of employment has complied with Cal/OSHA General Safety Order 3203 by establishing an Injury and Illness Prevention Program.

A copy of the written program is available at the following location:

Employees have the following rights under this program:

- To be advised of occupational safety and health hazards and receive training on safe work conditions, practices and personal protective equipment.
- To provide information to the employer on safety hazards, request information or make safety suggestions without fear of reprisal.

Employees have a duty to comply with the following requirements to make the workplace safe for themselves and fellow employees:

- Know the Codes of Safe Practices for the general work area and for your job
- Comply with working conditions, safe work practices and personal protective equipment requirements for your job.
- Report unsafe conditions and injuries/illnesses to your supervisor.

Employees must comply with the requirements listed above or face the following disciplinary actions:

- As outlined in County Ordinance 440 and applicable memorandums of understanding.

All County agencies and departments will conduct inspections to identify unsafe conditions and violations of safety rules.

If you have any questions about this program, ask your supervisor – _____.

Safety information can be anonymously reported by calling the Safety hotline at **(951) 955-3520**, or by completing a Hazard Reporting and Action form and giving it to your Supervisor.

Signed: _____

Date: _____