

PRP Worksheet Column Descriptions:

This supplemental guide is to give you each definition to each column on the PRP worksheet.

Employee's full name.

Current merit % status.

Employee's current classification.

Department identification number.

The division within the department.

2023 PRP COMPENSATION LIST - MANAGER'S WORKSHEET

WORKSHEET ROLLUP

Save Approve Import Export Clear Filters Columns Filter Employees Employee Actions

	Name	Employee ID	Status	Job Code	Job Title	Direct Manager	Dept ID	Department	Division
<input checked="" type="checkbox"/>	Last name, First name	DIS90006	Updated	DJ90800	CLASSIFICATION	MANAGER'S NAME		DISNEYLAND	

Employee's Identification number.

Unique code identifier assigned to the job title.

Manager the employee directly reports to.

This shows the department your employee is working under.

PRP Worksheet Column Descriptions:

Employee's current hourly rate.

Employee's maximum hourly rate

Employee's current annual salary.

COMPENSATION LIST - MANAGER'S WORKSHEET

ROLLUP

Approve Import Export Clear Filters Columns Filter Employees Employee Actions

Name	Sal Plan	Grade	Current Hrly Rate	Min Hrly Rate	Max Hrly Rate	Prior PRP Merit Rate %	Current Annl Salary
Last name, First name	MRF	990	\$52.652488	\$3.145700	\$76.222485	6.00%	\$109,517.175

Salary plan and Grade defines salary ranges for the classification.

Employee's minimum hourly rate.

Employee's prior PRP merit% increase received.

PRP Worksheet Column Descriptions:

Employee's performance rating

Actual merit increase the employee will receive.

Employee's new annual rate.

This is where you may enter any additional comments.

ST - MANAGER'S WORKSHEET

Import Export Clear Filters Columns Filter Employees Employee Actions

2023 Performance Rating	Merit Rate %	Actual Merit Rate %	New Hrly Rate	New Annl Salary	Rejection Reason	Comments
e	2	2.00%	\$53.705538	\$111,707.519		

This is where you will select a merit % for your employee's.

Employee's new hourly rate.

This is where you will select a rejection reason from the drop-down.